



Disbursement Request Deer Crossing Elementary School PTA

| | | | |
|--|--|---------------|----|
| Name: | | Date: | |
| Pay to: | | | |
| Address: | | | |
| | | | |
| Account: | | Amount: | \$ |
| | | Total: | \$ |
| | | | |
| Purpose: | | | |
| | | | |
| Per PTA rules, original receipts and final invoices must be attached to this form for a check to be issued. Copies and order confirmations cannot be accepted. | | | |
| Approval: | | | |
| Signature: | | Date: | |
| Treasurer Use Only: | | | |
| Rec'd on: | | Issued on: | |
| Check #: | | Signature: | |